# Hugh James Lennox

## Deputy Headteacher · Curriculum and Quality

deputy-headteacher@example.test · Bristol, United Kingdom

### Summary

Secondary deputy headteacher responsible for curriculum implementation, teacher development and quality review. Leads middle leaders through review and follow-up, with safeguarding and staffing decisions escalated through the school's governance procedures.

### Experience

**Deputy Headteacher, Curriculum and Quality**
**Ternfield Secondary School**

2020-09 – Present

- Coordinated curriculum review across seven departments. Agreed subject-level priorities, monitored follow-up and reported resource implications to the headteacher.
- Raised completion of agreed review actions from 62% to 89% across successive terms using the same definition of completion. Published a named owner and due date for every action.
- Planned a teacher coaching cycle for 26 staff. Protected cover, assigned trained mentors and reviewed completion before changing the next timetable.
- Reviewed Year 10 attendance and option take-up with pastoral and curriculum leads. Followed up cases where timetable clashes prevented pupils from joining their chosen subjects and recorded agreed adjustments.
- Prepared termly curriculum papers for governors. Reported separately on policy compliance, classroom evidence and actions that still required a staffing or budget decision.

**Assistant Headteacher**
**Oakfen Community Academy**

2016-09 – 2020-08

- Coordinated timetable changes and assessment moderation with heads of department. Rechecked class allocations and staff availability before publication.
- Prepared departmental quality evidence for governors, separating sample findings from school-wide measures. Tracked commitments to completion with the leadership team.
- Coordinated new-teacher induction with department mentors and the safeguarding lead. Reviewed the first six weeks of progress and resolved access, cover and training gaps.

### Education

**MA Education Leadership**
**Wye Valley College of Education**

2016

### Skills

Curriculum review · Teacher development · Timetabling · Governance reporting

### Projects

**Curriculum review and follow-up register**

2025

Introduced a shared register for department actions, evidence and review dates. Piloted it with two subject leads before extending it to all seven departments.

### Languages

English