Nada Al-Mahri

Commercial Property Underwriter

insurance-underwriter@example.test · Muscat, Oman

Underwriting activity

112 property submissions — Reviewed and documented over two renewal quarters.

18 risk referrals — Prepared evidence for decisions outside delegated authority.

Nine occupancy corrections — Verified with brokers before terms were issued.

Summary

Commercial property underwriter reviewing submissions for retail, logistics and light industrial risks. Reconciles exposure information and loss records, documents pricing and wording considerations, and refers requests outside delegated authority.

Experience

2022-01 – Present **Commercial Property Underwriter**
Sidr Gate Insurance

- Reviewed 112 property submissions across two renewal quarters. Compared insured values and occupancy with schedules and checked prior loss descriptions for changes in exposure.
- Prepared 18 risk referrals with sources, outstanding evidence and proposed terms. The delegated referral officer decided whether to bind or decline.
- Resolved nine occupancy corrections with brokers. Logged why storage or trade changes mattered and reconciled the final wording against the approved quotation.
- Reviewed risk survey recommendations at renewal. Distinguished completed measures from commitments and flagged remaining actions for the next underwriting decision.

2019-05 – 2021-12 **Underwriting Assistant**
Breakwater Regional Assurance

- Reconciled building schedules, sums insured and previous endorsements before opening a renewal review. Escalated inconsistent records to the assigned underwriter.
- Assembled loss records by property and policy period. Marked open claims separately when preparing exposure summaries.
- Verified policy issue details against agreed quotation records and asked the underwriter to resolve discrepancies before processing.

Education

2019 **BSc Risk Management and Insurance**
Maris College of Commerce

Skills

Property risk review · Exposure schedules · Policy wording · Delegated authority · Renewal analysis

Languages

Arabic · English