May Tanwood

Ophthalmic Medical Technician

ophthalmic-medical-technician@example.test · Singapore

Summary

Ophthalmic medical technician supporting outpatient eye examinations. Prepares patients, documents measurements and flags incomplete tests for review by the clinical team.

Experience

2022-02 – Present **Ophthalmic Medical Technician**
Meridian Orchid Eye Centre

- Prepared 68 follow-up visits across two clinic lists in one month. Checked test requests and logged any incomplete measurements.
- Reconciled visual field records against the visit schedule. Referred uncertain or incomplete results to the optometrist for review.
- Maintained daily instrument checks and recorded faults before the first patient session. Routed service requests to the equipment lead.
- Reviewed referral status with reception and the clinical team. Documented pending bookings separately from completed visits.

2019-06 – 2022-01 **Eye Clinic Assistant**
Fern Meridian Medical Suites

- Prepared examination rooms and organized prior test records by visit date before the clinic opened.
- Explained the examination sequence to patients and arranged interpreter support when requested.

Education

2019 **Diploma in Ophthalmic Clinical Support**
Seabrook Allied Health College

Skills

Patient preparation · Visual field documentation · Instrument readiness · Referral coordination · Patient communication

Languages English · Mandarin