Rowan Vale

Quantity Surveyor

quantity-surveyor@example.test · Manchester, UK

Package and change-control evidence

£7.4m across eight packages — Specialist subcontract packages on an occupied office refurbishment.

19 of 23 variations agreed — Before practical completion, with instructions, quantities and rates on file.

£184k exposure flagged — Forecast partition and ceiling overrun tested with site management.

Summary Contractor-side quantity surveyor at Mossford Interiors for occupied office refurbishments and fit-out. Measures specialist packages, prepares valuations and reconciles instructed changes to final accounts. Reports forecast exposure for commercial manager review.

Valuation Floor-by-floor valuation plan · Mossford Interiors · 2024
Agreed completion measures for the occupied office by floor and trade. Attached site evidence and separated snagging from measured work before recommending a valuation.

Experience

Quantity Surveyor
Mossford Interiors

2021-09 – Present

- Package accountability: Administered eight specialist packages worth £7.4m on an occupied office refurbishment. Reconciled verified progress, retention and previous certificates before recommending subcontract valuations.
- Cash timing: Flagged a six-week gap between subcontract payment milestones and the next employer valuation. Matched forecast certification dates to programme and payment schedules.
- Final accounts: Prepared final accounts for six completed packages. Indexed instructions, payment history and correspondence and traced agreed changes to the ledger before the commercial manager signed the recommendation.
- Change register: Agreed 19 of 23 submitted variations before practical completion. Linked each instruction to measured quantities and approved rates.
- Forecast exposure: Flagged a £184k forecast overrun on partitions and ceilings. Tested sequencing and quantity assumptions with site management before reporting the exposure.
- Procurement: Market-tested two packages against allowances. Compared exclusions, lead times and interfaces before the commercial manager approved awards.
- Measurement: Agreed the basis for demolition and making good before instruction. Kept dated plans and inspection notes for every affected floor.

Experience (continued)

Assistant Quantity Surveyor
West Grange Build

2018-07 – 2021-08

- Measured subcontractor work from site records and drawings. Prepared reconciliations for monthly applications and final account negotiation.
- Priced variations on three student accommodation projects. Matched measured quantities to current drawings, separated new rates from contract rates and recorded exclusions for the surveyor's review.
- Updated the risk and opportunity register at the monthly valuation. Checked supplier quotations and outstanding instructions with the site manager before proposing changes to the allowance.
- Built a tender comparison for specialist flooring. Identified inconsistent assumptions about preparation work and corrected for allowances before presenting the options.

Trainee Quantity Surveyor
North Lane Cost Partnership

2017-07 – 2018-06

- Prepared annotated take-offs for classroom refurbishment packages. Kept revision notes with the measurements and tracked clarifications returned by contractor estimators.
- Maintained a simple cost comparison spreadsheet and logged late quotes separately. Supported the project surveyor in following up unanswered scope items before tender return.

Education

BSc Quantity Surveying
Bracken Metropolitan University

2018

Coursework in measurement, procurement and tendering, construction contracts, and construction economics. Final case examined the treatment of preliminaries on phased refurbishment.

Training

Contract change and valuation short course · Mersey Project Training Centre · 2022
Recording instructions, checking notices and separating new rates from measured changes.

Skills

Measurement and contracts: Quantity take-offs, Variation pricing, Subcontract procurement, Final accounts

Financial controls: Subcontract valuations, Cost-to-complete reporting, Cash-flow forecasts, Retention reconciliation, Scope comparisons

Languages

English