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Revenue Accounting Lead

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Revenue close and contract evidence

Day six to day four — Subscription close accelerated by clearing billing exceptions earlier.

CAD 12.4m reconciled — Year-end deferred revenue tied to signed contract schedules.

Seven missing contracts cleared — Found through the first two sales-to-billing reconciliations.

Summary

Leads revenue accounting at Emberstrand Software for subscriptions, implementation and partner contracts. Reconciles signed terms to billing and the general ledger, submits IFRS 15 conclusions to the controller and coaches two accountants on cut-off and adjustments.

Education

BCom Accounting

Pine Harbour University
2017

Coursework in advanced reporting and assurance. Completed an applied project on deferred subscription balances and month-end controls.

Experience

2021-10 – Present **Revenue Accounting Lead**
Emberstrand Software

- Close controls: Brought the subscription revenue close from day six to day four. Cleared billing cut-off exceptions before the final subledger run and kept independent approval in place.
- Deferred revenue: Reconciled CAD 12.4m in deferred revenue at year-end to signed schedules and documented three audit reconciling items. Reviewed the roll-forward by product and currency against approved rates.
- Contract review: Reviewed about 76 new or amended contracts a quarter. Documented delivery of bundled onboarding and subscriptions and submitted performance-obligation conclusions to the controller.
- Contract traceability: Matched CRM contract IDs to billing and ledger records. Cleared seven missing contracts in the first two reviews and kept duplicate records separate.
- Exception ownership: Set up separate queues for amendments, manual journals and overdue implementation milestones. Assigned owners and retained underlying evidence for audit.
- Sales operations: Trained five analysts to check credits and cancellation terms and escalate exceptions before contract entry.

Experience (continued)

2018-11 – 2021-09 **Senior Revenue Accountant**
Dovetail Quay Systems

- Prepared monthly subscription and support revenue schedules for 240 commercial accounts. Reconciled billing period, contract start, credit notes and currency to the general ledger.
- Resolved deferred support revenue mapped to an obsolete code. Back-tested the new mapping across three periods before handing it to the system owner.
- Sampled credits issued after quarter end and checked the period of the obligation. Presented 12 exceptions with contract evidence.
- Reviewed implementation milestones with delivery managers. Flagged missing acceptance records for separate billing and revenue review.

2017-07 – 2018-10 **Staff Accountant**
Strandfield Media Services

- Prepared accrual and prepaid journals with supplier evidence and posting dates. Followed up outstanding approvals for the controller.
- Reconciled three cash accounts. Separated timing differences from receipts requiring billing review and logged recurring mapping errors for the next close.

Skills

Technical accounting: IFRS 15 contract review, Deferred revenue roll-forwards, Cut-off and credit notes, Performance obligations

Controls and data: Billing-to-ledger reconciliation, Contract metadata validation, Excel Power Query, Journals and review evidence

Team and audit: Technical memo preparation, Audit walkthroughs, Coaching staff accountants, Stakeholder escalation

Certifications

2020 **Accounting Data and Controls Certificate**
Northern Reach Accounting Institute

Coursework in reconciliations, version control and audit evidence for cloud accounting systems.

Professional training

Revenue recognition workshop · Emberstrand Software · 2022
Presented an internal case on performance obligations for subscriptions bundled with implementation.

Controls recognition

Close process improvement citation · Emberstrand Software · 2025
Internal acknowledgement for resolving recurring cut-off exceptions before subledger close while preserving the independent approval step.

Languages

English · French