# Talia Keating

## Vocational Rehabilitation Counsellor

vocational-rehabilitation-counsellor@example.test · Melbourne, Australia

### Summary

Coordinates vocational rehabilitation for people returning after injury or illness. Develops work goals with clients, documents graded return plans and works with employers and treating teams to clarify adjustments.

### Experience

2021-07 – Present **Vocational Rehabilitation Counsellor**
**Stonewattle Work Recovery**

- Managed up to 18 active cases. Set work goals with each client and reviewed progress against the actions they had agreed.
- Prepared graded return plans after checking treating-team guidance and the employer's available duties. Escalated proposed duties outside the stated restrictions.
- Tracked a cohort of 21 agreed placements. Confirmed that 15 of 21 clients remained at work at six weeks and reported unconfirmed outcomes separately.
- Obtained written consent before sharing relevant information with supervisors. Recorded the purpose, recipient and date of disclosure in the case file.

2017-02 – 2021-06 **Employment Support Coordinator**
**Merrigrove Access Services**

- Matched job trials to client preferences and site accessibility. Checked adjustments with the supervisor before the first shift.
- Arranged post-placement calls and recorded issues requiring review by the counsellor.

### Education

2020 **Master of Rehabilitation Counselling**
**Ironbark Coast Institute**

### Skills

Vocational counselling · Collaborative goal setting · Workplace adjustment planning · Outcome tracking · Consent records

### Languages

English · Vietnamese